



Northwest Energy Efficiency Council
 605 1st Ave • Suite 401
 Seattle, WA 98104

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Registration Deadlines:

Level I: Westborough, MA 2/28/08	Brewer, ME 3/27/08
Westwood, MA 4/8/08	Melville, NY 5/7/08

2008 BOC Informational Web Cast Schedule

11:30AM - 12:30 PM (Eastern)
 June 26 • Sept. 9 • Oct. 30



Sign up for the Web Cast at www.theBOC.info/ne



BOC is an IFMA Approved Provider Program for the Facility Management Professional (FMP) and Certified Facility Manager (CFM) designations. Find out more at : http://www.ifma.org/learning/recognized/app_providers.cfm

Building Operator Certification
 Energy Efficiency Through Operator Training

2008 Training Schedule

BOC Level I / Series Starts:

Westborough, MA	3/13/08	Westwood, MA	4/22/08
Brewer, ME	4/10/08	Melville, NY	5/21/08

To register for a class, please visit www.theBOC.info/ne

Sponsors:

EDUCATION AND AWARENESS FOR ENERGY CONSERVATION MEASURES AND PREVENTIVE MAINTENANCE

Building Operator Certification (BOC) is a nationally recognized training and certification program for building operators offering improved job skills and more comfortable, energy-efficient facilities.

INDUSTRIES AND ORGANIZATIONS THAT BENEFIT FROM BOC:

- Government
- Health Care
- Facility Services
- Education
- Hospitality
- Manufacturing
- Municipalities
- Property Management
- Retail
- Military

Certification is competency-based and offered on two levels: Level I emphasizes energy-efficient building maintenance practices. Level II stresses advanced equipment troubleshooting and maintenance.

LEVEL I CERTIFICATION

A total of 56 hours of classroom training and five project assignments include the following topics:

- Building Systems Overview
- Energy Conservation Techniques
- HVAC Systems and Controls
- Efficient Lighting Fundamentals
- Indoor Air Quality
- Facility Electrical Systems
- Environmental Health & Safety Regulations

LEVEL II CERTIFICATION

A total of 49 hours of classroom training and three project assignments include the following topics:

- Preventive Maintenance & Troubleshooting
- Advanced Electrical Diagnostics
- HVAC Troubleshooting & Maintenance
- HVAC Controls & Optimization

SUPPLEMENTS

(2 offered per course series)

- Advanced Indoor Air Quality
- Motors in Facilities
- Water Efficiency for Building Operators
- Mastering Electric Control Circuits
- Introduction to Building Commissioning
- Electric Motor Management
- Enhanced Automation and Demand Reduction

To be certified, participants must successfully complete classes (one day per month), exams, project assignments and submit a certification application to BOC.



LEARN FROM EXPERTS IN THE INDUSTRY

Building Operator Certification is led by highly regarded, experienced professional instructors. Participants receive a collection of valuable reference materials created and updated by facility experts in energy efficient operations and building systems.

Classes are offered in cities across the United States. To view training sites, class schedules, fees and a registration form, visit www.theboc.info.

CONTINUING EDUCATION UNITS OFFERED BY:

- Building Owners and Managers Institute (BOMI)
- Cal State University San Marcos
- International Facility Management Association (IFMA)
- National Association of Power Engineers (NAPE)
- American Hotel & Lodging Association (AH&LA)
- National School Plant Management Association (NSPMA)

THE REAL ADVANTAGES OF CERTIFICATION

For Building Operators:

- The most up-to-date facilities management training
- Energy conservation strategies
- Increased opportunities for career advancement
- Networking with others in your profession
- A vital collection of facility operations reference materials

For Building Management:

- Commitment to employee excellence with professional accreditation
- Facility assessments through on-site projects
- Lower utility bills and unscheduled maintenance
- Increased credibility with building tenants/occupants
- Increased facility safety, comfort and air quality
- Preparation for changing needs in facilities management
- Commitment to employee excellence
- Earn LEED-EB credits with staff training



For more information visit:

website: www.theboc.info

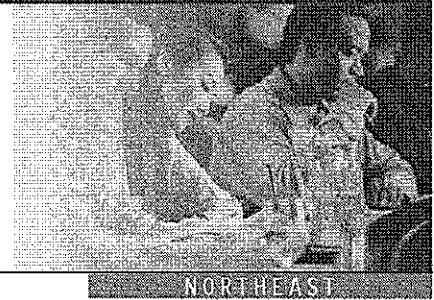
phone: 206-292-4793 ext 2

email: tsquillace@comcast.net



Building Operator Certification

Energy Efficiency Through Operator Training



BUILDING OPERATOR CERTIFICATION (BOC) is a nationally recognized professional development program for building operators interested in identifying and implementing energy saving opportunities in their facilities. Certification is competency-based and offered at two levels - Level I and II. BOC Level I emphasizes energy efficient building operation and maintenance practices, while BOC Level II emphasizes equipment preventive maintenance and troubleshooting.

WHO SHOULD ATTEND

M&O Managers and Supervisors, Building Engineers, Building Managers, HVAC Technicians, Energy Managers and others in the facilities profession.

CLASS SCHEDULE

BOC Level I is designed for operators with two or more years experience in building operation and maintenance who wish to broaden their knowledge of the total building system. Individuals certified at Level I have demonstrated competence in evaluating their facility's HVAC operation, lighting and electrical system, energy consumption and maintenance status. Level I certification candidates must attend seven classes (56 hours), and successfully complete open book exams and work-site application projects.

LEVEL I (CLASS SCHEDULE)	WESTBOROUGH MA	BREWER ME	WESTWOOD MA	MELVILLE NY
BOC 101 - Building Systems Overview	3/13/08	4/10/08	4/22/08	5/21/08
BOC 107 - Facility Electrical Systems	4/24/08	4/17/08	8/5/08	6/17/08
BOC 102 - Energy Conservation Techniques	4/3/08	5/1/08	5/13/08	5/22/08
BOC 103 A - HVAC Systems and Controls	5/14/08	5/8/08	7/8/08	6/3/08
BOC 103 B - HVAC Systems and Controls	5/15/08	5/9/08	7/9/08	6/4/08
BOC 104 - Efficient Lighting Fundamentals	6/12/08	5/22/08	6/24/08	6/18/08
BOC 106 - Indoor Air Quality	7/10/08	6/5/08	6/3/08	7/1/08
BOC 10X - Energy Management Planning	7/24/08	6/19/08	8/20/08	7/2/08

Find more BOC information on the BOC web site: www.theBOC.info/ne

REGISTRATION INFORMATION

The registration fee includes classroom instruction in the full course series of Level I or Level II, a set of course workbooks, project assignments, and certification materials. To register, complete the registration form on the reverse side and fax or mail to the NEEC office.

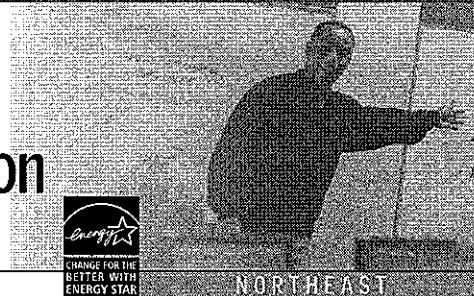
SPONSORS





Building Operator Certification

Energy Efficiency Through Operator Training



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PLEASE COMPLETE ALL THAT APPLY. I would like to register for the:

- Level I:** Westborough Brewer Westwood Melville
 Full course series - \$1,275

- Maine Residents:** State Agency fee for registrants residing in Maine - \$450*
 Federal Agency and Private Sector fee for registrants residing in Maine - \$750*
** Discount provided courtesy of Efficiency Maine*

BOC registrants are eligible for tuition rebates from their sponsoring utility or energy efficiency program of \$100 upon earning the BOC credential and \$200 upon submittal of an approved incentive application for an energy efficiency project at their facility. Maximum rebate is \$300.

- LIPA Customers:** Fee for Long Island Power Authority Customers - \$599*
** Discounted tuition provided courtesy of Long Island Power Authority for their customers*

Single class name: _____ Course # _____

- Single classes (\$225/1-day and \$350/2-day).

Enclosed is a check (payable to NEEC) or purchase order or credit card information

Credit Card Payment: Visa MC AMEX

Card #: --- Expiration Date: ____/____ ID # _____

Credit Card Printed Name: _____ Signature: _____

Registrant's Name _____ Title _____

Employer _____

Address _____ City _____ State _____ ZIP _____

Phone _____ Fax _____ E-mail _____

Supervisor's Name _____ Phone _____

Supervisor's E-mail _____ Facility Size (sq. ft.) _____

Utility Company serving your facility (Required - check those that apply)

- Bangor Hydro Electric Bay State Gas Berkshire Gas Cape Light Compact Central Maine Power LIPA
 Maine Public Service National Grid/KeySpan Northeast Utilities NStar Unittel Western Massachusetts Electric
 Other (name) _____

- Industry Sector** (Check one that applies): Government Military Healthcare Facility Services Education Hospitality
 Manufacturing Municipality Property Management Retail Other (describe): _____

Send registration form and payment to: BOC Program, NEEC • 605 1st Ave., Suite 401 • Seattle, WA 98104
 Fax: 206-292-4125 • Fed ID: 91-1678969

Questions? Phone: 206-292-4793, ext. 2 • E-mail: tsquillace@comcast.net • Web site: www.theBOC.info

Substitution, Transfer and Cancellation Policy

If you are unable to attend a course for which you have registered, you may substitute another person in your place, or transfer your registration to another date and location without penalty. Call or fax the office for a schedule of other dates and locations. If you opt to cancel your registration, all cancellations must be made in writing. No refunds will be provided for registrations canceled within 3 business days of the first course date. A \$150 service charge will be assessed for registrations canceled less than 15 days prior to the first course date.

